

# Request to Purchase an Item



Is there a new title you think we may have missed? Suggest a Purchase for the Collection.

The professional staff at the Forbush Memorial Library base their purchase decisions on several factors. These might include:

- Positive reviews in multiple professional sources
- Credentials of the author
- Community interest
- Scope of the book relative to the mission of public libraries
- Cost
- Availability in the network
- Availability to purchase through our vendors

Self-published books may be acquired when they include unique local content or meet the selection criteria for collection development.

Titles more than twelve months old are usually appropriate to pursue through the 8 million titles of the CW/Mars network or the Commonwealth Catalog by Interlibrary Loan (ILL). However, there are exceptions; please be sure to include your reasoning.

Title: \_\_\_\_\_

Author: \_\_\_\_\_

ISBN#: \_\_\_\_\_

Publisher: \_\_\_\_\_ Date of Publication: \_\_\_\_\_

Type of Material (Book, DVD, Audiobook, etc.): \_\_\_\_\_

Why should we add this title? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Contact Information

Your Name\*: \_\_\_\_\_

Your Library Card Number\*: \_\_\_\_\_

Your Email Address\*: \_\_\_\_\_ Your Phone\*: \_\_\_\_\_

*\*Required Fields. We only accept requests from registered borrowers.*

If this item is purchased, would you like us to place a hold on it for you? Yes / No

**Please note:** While we do value your input and consider each suggestion carefully, we cannot buy every suggested title. Your request will receive serious consideration based on our Materials Selection Policy.